

TRANSMITTAL

TO The Council	DATE 7-29-19	COUNCIL FILE NO. 18-0628
FROM Richard H. Llewellyn, Jr.	COUNCIL DISTRICT Various	

At its meeting on July 25, 2019, the Homeless Strategy Committee (HSC) considered the attached report from the City Administrative Officer (CAO) relative to the State Homeless Emergency Aid Program (HEAP) – Second Quarterly Expenditure Report and Funding Recommendations.

The HSC amended the recommendations to increase the funding for The People Concern to \$1,500,000, due to an error in the original motion, and to reduce services funding identified for A Bridge Home (ABH) sites in Council District 15 to a period of twelve (12) months. The HSC also requested that, if feasible, the City use the State Homeless Housing, Assistance, and Prevention Program (HHAPP) funding instead of the General Fund for the ABH services when the HHAPP funds become available.

The HSC recommends that the City Council, subject to the Approval of the Mayor, approve the recommendations in Attachment A as amended below. Controller instructions to implement the recommendations are included as Attachment B.

1. Approve the following funding from the Homeless Emergency Aid Program grant in the amount of \$4,107,081 from Activity Category 2 – Capital and Operating Support – Skid Row:
 - a. \$1,600,000 for capital costs for the Salvation Army to expand emergency housing for families at its Zahn Center located in Downtown LA;
 - b. \$1,500,000 for The People Concern, for move-in expenses for 150 individuals from Skid Row and the A Bridge Home locations that serve the areas adjacent to Skid Row at El Puente and 1426 Paloma Street for a 12 month term;
 - c. \$700,000 for funding for public shower and bathroom access with attendants at LA Mission, 24 hours per day, 7 days per week up to 22 months; and
 - d. \$307,081 to the Board of Public Works to extend attendant hours at the Pit Stop location outside of Gladys Park to 24 hours per day, 7 days per week for up to 22 months.
2. Transfer \$325,000 previously approved for Venice Community Housing Corporation from Category 4 – Youth Set-Aside to Activity Category 1 – Capital and Operating Support – A Bridge Home in order to effectuate Recommendation 3 below.

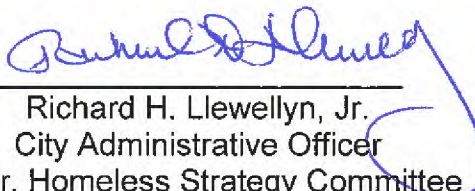
3. Approve funding to support the full cost of services at the bridge housing facilities (\$60/bed/night) at 515 N. Beacon Ave. and 828 Eubank Ave. for twelve (12) months in the amount of \$4,392,000 as follows:
 - a. From:
 - i. Homeless Emergency Aid Program Category 1 – Capital and Operating Support – A Bridge Home - \$325,000.65;
 - ii. Additional Homeless Services line item within the General City Purposes Fund - \$3,002,268.35 (Fiscal Year (FY) 2019-2020); if feasible, City will use State of California Homeless Housing, Assistance, and Prevention Program (HHAPP) grant funds instead of the General City Purposes Fund No. 100/56; and
 - iii. Homeless Services Program line item within the Unappropriated Balance (FY 2018-19) - \$1,064,731;
 - b. To:
 - i. 515 N. Beacon Ave. – \$2,196,000; and
 - ii. 828 Eubank Ave. – \$2,196,000.
4. Instruct the General Manager, Housing and Community Investment Department (HCID), or designee to amend the following contracts with the Los Angeles Homeless Services Agency to reflect the following additional services and funding described in this report:
 - a. C-133135 – Homeless Emergency Aid Program Grant:
 - i. \$1,600,000 for capital costs for the Salvation Army to expand emergency housing for families experiencing homelessness;
 - ii. \$1,500,000 for The People Concern for move-in expenses for individuals experiencing homelessness for a 12 month term;
 - iii. \$700,000 to the LA Mission to expand shower and bathroom access for up to 22 months; and
 - iv. \$325,000.65 to People Assisting the Homeless for operating costs at 515 N. Beacon Ave. through June 30, 2021.
 - b. C-126258 – City General Fund:
 - i. \$1,870,999.35 to People Assisting the Homeless for operating costs at 515 N. Beacon Ave. through June 30, 2021; and
 - ii. \$2,196,000 to U.S. Vets for operating costs at 828 Eubank Ave. through June 30, 2021.
5. Approve funding in the amount of \$913,477 for project contingencies and project management associated with A Bridge Home projects in Council District 10 from the Additional Homeless Services line item within the General City Purposes Fund (FY 2019-20) to be administered as follows:
 - a. Instruct the Department of Public Works, Bureau of Engineering to report contingency and project management expenses to the City Administrative Officer on a quarterly basis; and

- b. Instruct the City Administrative Officer to review these expenses and recommend reimbursement to the Bureau of Engineering through the Construction Projects Report (CPR).
6. Authorize the Controller to implement the instructions provided in Attachment B.
7. Authorize the City Administrative Officer to:
 - a. Prepare Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions; and
 - b. Prepare any additional Controller instructions to reimburse the City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter, and authorize the Controller to implement these instructions.

The impact of the amendments is reflected in the revised Table 4 below.

Table 4. Status of HEAP Commitments and Expenditures if Report Recommendations are Approved (Revised)

Activity Category		Amount	Total Funds Committed	Uncommitted Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home	\$51,404,797.65	\$51,404,797.65	\$0.00	\$11,748,471.60
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$12,430,205.00	\$7,569,795.00	\$101,489.09
3	Capital, Operating, Services - Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$327,081.50
4	Youth Set-Aside	\$3,925,680.35	\$3,724,435.00	\$201,245.35	\$0.00
5	Administrative Costs	\$1,684,804.00	\$1,684,804.00	\$0.00	\$121,205.88
Total		\$85,013,607.00	\$77,242,566.65	\$7,771,040.35	\$12,298,248.07


 Richard H. Llewellyn, Jr.
 City Administrative Officer
 Chair, Homeless Strategy Committee

RHL:YC:MB:SRB:16200004

Attachments:

- A. CAO report dated July 22, 2019 – State Homeless Emergency Aid Program (HEAP) Second Quarterly Expenditure Report and Recommendations
- B. Controller Instructions to Implement Homeless Strategy Committee Recommendations

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 22, 2019

CAO File No. 0220-05151-0129
Council File No. 18-0628
Council District: All

To: The Homeless Strategy Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: State of California Homeless Emergency Aid Program

Subject: **State Homeless Emergency Aid Program (HEAP) – Second Quarterly Expenditure Report (April 1 - June 30, 2019) and Funding Recommendations**

SUMMARY

This is the second quarterly expenditure report on the City's \$85,013,607 State of California Homeless Emergency Aid Program (HEAP) grant award (April 1 - June 30, 2019). The grant has strict commitment and expenditure deadlines: 50 percent of funds must be obligated by January 1, 2020; and 100 percent must be expended by June 30, 2021. This report provides the status of HEAP commitments and expenditures through June 30, 2019. It also provides recommendations to: effectuate a Council motion relative to HEAP funding for Skid Row (C.F. 19-0647); reprogram funding previously approved for Venice Community Housing Corporation; and identify services and contingency funding for three A Bridge Home facilities.

RECOMMENDATIONS

That the Homeless Strategy Committee review the following recommendations and forward to the Mayor and City Council for consideration:

1. Approve the following funding from the Homeless Emergency Aid Program grant in the amount of \$2,757,081 from Activity Category 2 – Capital and Operating Support – Skid Row:
 - a. \$1,600,000 for capital costs for the Salvation Army to expand emergency housing for families at its Zahn Center located in Downtown LA;
 - b. \$150,000 for The People Concern, for move-in expenses for 150 individuals from Skid Row and the A Bridge Home locations that serve the areas adjacent to Skid Row at El Puente and 1426 Paloma Street for a 12 month term;
 - c. \$700,000 for funding for public shower and bathroom access with attendants at LA Mission, 24 hours per day, 7 days per week up to 22 months; and

- d. \$307,081 to the Board of Public Works to extend attendant hours at the Pit Stop location outside of Gladys Park to 24 hours per day, 7 days per week for up to 22 months.
2. Transfer \$325,000 previously approved for Venice Community Housing Corporation from Category 4 – Youth Set-Aside to Activity Category 1 – Capital and Operating Support – A Bridge Home in order to effectuate Recommendation 3 below.
3. Approve funding to support the full cost of services at the bridge housing facilities (\$60/bed/night) at 515 N. Beacon Ave. and 828 Eubank Ave. through June 30, 2021 in the amount of \$6,384,000 as follows:
 - a. From:
 - i. Homeless Emergency Aid Program Category 1 – Capital and Operating Support – A Bridge Home - \$325,000.65;
 - ii. Additional Homeless Services line item within the General City Purposes Fund - \$4,994,268.35 (Fiscal Year (FY) 2019-2020); and
 - iii. Homeless Services Program line item within the Unappropriated Balance (FY 2018-19) - \$1,064,731;
 - b. To:
 - i. 515 N. Beacon Ave. – \$3,378,000 to; and
 - ii. 828 Eubank Ave. – 3,006,000.
4. Instruct the General Manager, Housing and Community Investment Department (HCID), or designee to amend the following contracts with the Los Angeles Homeless Services Agency to reflect the following additional services and funding described in this report:
 - a. C-133135 – Homeless Emergency Aid Program Grant:
 - i. \$1,600,000 for capital costs for the Salvation Army to expand emergency housing for families experiencing homelessness;
 - ii. \$150,000 for The People Concern for move-in expenses for individuals experiencing homelessness for a 12 month term;
 - iii. \$700,000 to the LA Mission to expand shower and bathroom access for up to 22 months; and
 - iv. \$325,000.65 to People Assisting the Homeless for operating costs at 515 N. Beacon Ave. through June 30, 2021.
 - b. C-126258 – City General Fund:
 - i. \$3,052,999.35 to People Assisting the Homeless for operating costs at 515 N. Beacon Ave. through June 30, 2021; and
 - ii. \$3,006,000 to U.S. Vets for operating costs at 828 Eubank Ave. through June 30, 2021.
5. Approve funding in the amount of \$913,477 for project contingencies and project management associated with A Bridge Home projects in Council District 10 from the Additional Homeless Services line item within the General City Purposes Fund (FY 2019-20) to be administered as follows:

- a. Instruct the Department of Public Works, Bureau of Engineering to report contingency and project management expenses to the City Administrative Officer on a quarterly basis; and
- b. Instruct the City Administrative Officer to review these expenses and recommend reimbursement to the Bureau of Engineering through the Construction Projects Report (CPR).

6. Authorize the City Administrative Officer to:

- a. Prepare Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter; and authorize the Controller to implement these instructions; and
- b. Prepare any additional Controller instructions to reimburse the City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter, and authorize the Controller to implement these instructions.

DISCUSSION

Status of HEAP Expenditures

As of June 30, 2019, a total of \$12,298,248.07, or 14%, of the City's HEAP allocation had been expended. Table 1 summarizes these expenditures by Activity Category and Attachment 1 provides additional detail.

Status of HEAP Commitments

HEAP funds in the amount of \$73,135,485, or 86%, have been committed, and \$11,878,121.35 remains uncommitted. Table 1 summarizes this information by Activity Category and Attachment 1 provides additional detail.

Table 1. Status of HEAP Commitments and Expenditures

Activity Category		Amount	Total Funds Committed	Uncommitted Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home ¹	\$51,079,797.65	\$51,079,797.00	\$0.00	\$11,748,471.60
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$8,323,124.00	\$11,676,876.00	\$101,489.09
3	Capital, Operating, Services - Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$327,081.50
4	Youth Set-Aside	\$4,250,680.35	\$4,049,435.00	\$201,245.35	\$0.00
5	Administrative Costs	\$1,684,804.00	\$1,684,804.00	\$0.00	\$121,205.88
Total		\$85,013,607.00	\$73,135,485.00	\$11,878,121.35	\$12,298,248.07

¹ The difference in Activity Category 1 – Capital and Operating Support – A Bridge Home between the Amount and the Total Funds Committed is due to \$0.65 that remains in the A Bridge Home Reserve and is recommended for programming later in this report.

Additional Proposed HEAP Commitments – Skid Row

Motion (Huizar – Harris-Dawson; C.F. 19-0647) was introduced on June 14, 2019, instructing the City Administrative Officer to submit a request to the Homeless Strategy Committee to commit \$2,757,081 from Activity Category 2 – Capital and Operating Support – Skid Row (HEAP Category 2). These funds are proposed for the following: (1) capital costs to expand emergency housing for families at the Salvation Army Zahn Center located in Downtown LA (\$1,600,000); (2) move-in expenses for 150 people from Skid Row and the adjacent A Bridge Home locations (\$150,000); (3) shower and bathroom access with attendants at LA Mission 24 hours per day, 7 days per week (\$700,000); and (4) extend attendant hours at the Pit Stop location outside of Gladys Park to 24 hours per day, 7 days per week (\$307,081). This report provides recommendations to allocate funds from HEAP Category 2 as described in the Motion.

Reprogramming

In January 2019, the Mayor and Council approved funding from Activity Category 4 – Youth Set-Aside (HEAP Category 4) in the amount of \$325,000 as a down payment for Venice Community Housing (VCHC) to purchase property currently being leased for the Roots to Grow program. Since HEAP funds were approved, the owner has elected not to sell the property and VCHC will continue to lease the site for this program. This Office recommends reprogramming these funds from HEAP Category 4 to Activity Category 1 – Capital and Operating Support – A Bridge Home (HEAP Category 1) in order to fund services at new A Bridge Home sites as described below.

A minimum of five (5) percent of HEAP funds, or \$4,250,680.35, must be spent on services for youth experiencing or at risk of homelessness. After reprogramming the above \$325,000 to support services at A Bridge Home sites, the remaining youth commitments in HEAP Categories 1 and 4 will amount to \$4,424,435, which exceeds the set-aside requirement, as detailed below in Table 2.

Table 2. HEAP Youth Commitments

Activity Category		Commitment	Description	Council District	Total HEAP Commitment
1	Capital and Operating Support – A Bridge Home	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	\$700,000
4	Youth Set-Aside	Los Angeles LGBT Center at Anita May Rosenstein Campus Youth Supportive Housing	Gap financing for construction of 25 units of permanent supportive housing for homeless Transition Aged Youth (TAY)	4	\$450,000
4	Youth Set-Aside	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	\$1,307,755

Activity Category		Commitment	Description	Council District	Total HEAP Commitment
4	Youth Set-Aside	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority (operating only for 54 youth-bed subset)	11	\$1,966,680
Total					\$4,424,435

A Bridge Home Funding Need

Services Funding for Sites in Council District 15

Capital funding to construct two A Bridge Home facilities located at 515 N. Beacon St. and 828 Eubank Ave. in Council District (CD) 15 was approved by the Mayor and City Council in July 2019 (C.F. 18-0651-S3 and 18-0651-S2). As stated in the First Quarterly Expenditure Report, the initial 600 beds in the service funding commitment from Los Angeles County Measure H have been identified. The CD15 A Bridge Home sites, therefore, require service funding at a rate of \$60/bed/night from other sources (C.F. 18-0628). The total cost to fund services at these sites through June 30, 2021 is \$6,384,000 (see Table 3 below).

Table 3. Service Funding Need for CD15 A Bridge Home Sites

Site	Beds	Estimated Start Date	Bed Rate	Funding Needed through June 30, 2021
515 N. Beacon St.	100	12/15/2019	\$60/night	\$3,378,000
828 Eubank Ave.	100	02/15/2020	\$60/night	\$3,006,000
Total	200			\$6,384,000

Subject to approval of the reprogramming recommendation above, this Office recommends allocating funds from HEAP Category 1 (\$325,000.65), the Additional Homeless Services line item within the General City Purposes Fund (FY 2019-20; \$4,994,268.35), and the Homeless Services Program line item within the Unappropriated Balance (FY 2018-19; \$1,064,731) to fund services through June 30, 2021 at these two sites.

Contingency and Project Management Funding in Council District 10

On March 22, 2019, the Mayor and Council approved capital funding in the amount of \$7,097,779 for two A Bridge Home Sites in CD 10 located at 1819 S. Western Ave. and 625 La Fayette Pl. (C.F. 18-0392). LSA Capital was identified through a Request for Qualifications and Proposals to construct these sites through a contract with the Department of Public Works, Bureau of Engineering (BOE). BOE reports that, in order to implement this project, additional funding in the amount of \$913,477 is needed for a contingency fund and project management staff costs at BOE and the Department of Public Works, Bureau of Contract Administration. This Office recommends allocating these funds from the Additional Homeless Services line item within the General City Purposes Fund (FY 2019-20) and that BOE be instructed to report quarterly contingency and project management expenses to this Office for reimbursement through the Construction Projects Report (CPR).

HEAP Commitments and General Fund Balances if Report Recommendations are Approved

If the recommendations in this report are approved, a total of \$75,892,566.65, or 89% of the HEAP allocation will be committed. In addition, the HEAP reserve balance for A Bridge Home will be fully expended, and the uncommitted and unreserved funds balance will decrease to \$9,121,040.35. Table 4 below summarizes this information.

Table 4. Status of HEAP Commitments and Expenditures if Report Recommendations are Approved

Activity Category		Amount	Total Funds Committed	Uncommitted Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home	\$51,404,797.65	\$51,404,797.65	\$0.00	\$11,748,471.60
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$11,080,205.00	\$8,919,795.00	\$101,489.09
3	Capital, Operating, Services - Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$327,081.50
4	Youth Set-Aside	\$3,925,680.35	\$3,724,435.00	\$201,245.35	\$0.00
5	Administrative Costs	\$1,684,804.00	\$1,684,804.00	\$0.00	\$121,205.88
Total		\$85,013,607.00	\$75,892,566.65	\$9,121,040.35	\$12,298,248.07

Upon approval of the recommendations in this report, the balances in the FY 2018-19 and FY 2019-20 and General Fund allocations for homeless services will be as follows:

- Remaining Balance of the Unappropriated Balance, Homeless Services Program (FY 2018-19): \$0; and
- Remaining Balance of the General City Purposes – Additional Homeless Services Fund (FY 2019-20) - \$3,092,254.65.

FISCAL IMPACT

Sufficient funding is available within the Homeless Emergency Aid Program, the Additional Homeless Services line item within the General City Purposes Fund (FY 2019-20) , and the Homeless Services Program line item within the Unappropriated Balance (FY 2018-19) to support the recommendations in this report. There is no additional impact to the General Fund.

Attachments:

1. HEAP Funding Commitments and Expenditures through June 30, 2019
2. Motion (Huizar – Harris-Dawson; C.F. 19-0647) Proposing Funds for Projects and Programs in Skid Row

RHL:YC:MB:SRB:16190067

Attachment 1 - HEAP Funding Commitments and Expenditures through June 30, 2019

Activity Category Ref. No.	Agency	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	June 2019 Expenditures to Date
AC-1-1	BOE/GSD	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land. Funds allocated for capital and operating support.	13	18-0352	\$ 2,092,861.00	\$ 1,535,213
AC-1-2	BOE	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by the Bureau Of Engineering	13	18-0628	\$ 230,344.00	\$ 230,344.00
AC-1-3	LAHSA (PATH)	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by People Assisting the Homeless (facility operator)	13	18-0628	\$ 88,557.00	\$ -
AC-1-4	BOE/GSD	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months	11	18-0510	\$ 2,184,989.00	\$ 964,300
AC-1-5	BOE	City Bureau of Engineering (BOE) A Bridge Home Pre-development Costs	BOE consultations services to perform CEQA analysis and design services for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	\$ 1,600,000.00	\$ 284,058.46
AC-1-6	GSD	General Services Department (GSD) A Bridge Home Pre-development Costs	GSD contractual Services, construction materials for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	\$ 238,460.00	\$ 19,687.36
AC-1-7	BOE/GSD	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	8	18-0654	\$ 3,000,000.00	\$ 1,689,265.10
AC-1-8	BOE/GSD	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority	11	18-0510	\$ 815,011.00	\$ 114,423.25
AC-1-9	BOE/GSD	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles	15	18-0651	\$ 3,000,000.00	\$ 1,265,804.21
AC-1-10	LAHSA	12860 Arroyo Street (Sylmar Armory) A Bridge Home	Two (2) years operating funding for 85 beds of trauma-informed interim housing for women being developed in partnership with the County of Los Angeles.	7	18-0927	\$ 3,000,000.00	\$ -
AC-1-11	HCID	Los Angeles LGBT Center's McCadden Plaza Senior Housing Project	Gap financing for construction of senior housing by the Los Angeles LGBT Center	4	18-0628	\$ 2,300,000.00	\$ -
AC-1-12	GSD	El Pueblo A Bridge Home	Funds to support City rental costs for modular trailer buildings at the 45-bed interim housing site located at the El Pueblo Historical Monument	14	18-0628	\$ 201,250.00	\$ -
AC-1-13	LAHSA (TPC)	El Pueblo A Bridge Home	Furniture, fixture, equipment to be purchased by The People Concern (facility operator) for the 45-bed interim housing site at the El Pueblo Historical Monument	14	18-0628	\$ 75,000.00	\$ -
AC-1-14	BOE/GSD	625 La Fayette Place and 1819 S. Western A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land.	10	18-0392	\$ 7,097,779.00	\$ -
AC-1-15	CAO (County)	7621 Canoga Blvd.	100 beds of interim housing being established in partnership with the County of Los Angeles	3	18-0820	\$ 4,300,000.00	\$ 4,300,000.00
AC-1-16	CAO (Aviva)	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628	\$ 700,000.00	\$ -
AC-1-17	BOE/GSD	2817 Hope Street A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	9	18-0750	\$ 5,799,535.00	\$ 271,710.11
AC-1-18	LAHSA (VOALA)	2817 Hope Street A Bridge Home	Furniture, fixtures, and equipment to be purchased by Volunteers of America Los Angeles for the 100-bed interim housing site at 2817 Hope Street	9	18-0750	\$ 280,340.00	\$ -
AC-1-19	BOE/GSD	515 North Beacon Street A Bridge Home	102 beds of interim housing to be constructed by the City on City-leased land	15	18-0651-53	\$ 891,890.00	\$ -
AC-1-20	BOE/GSD	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land (additional capital only)	13	18-0628	\$ 1,063,666.00	\$ 1,063,666.00

Attachment 1 - HEAP Funding Commitments and Expenditures through June 30, 2019

Activity Category Ref. No.	Agency	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	June 2019 Expenditures to Date
AC-1-21	BOE/GSD	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (additional capital only)	8	18-0628	\$ 1,607,519.00	\$ -
AC-1-22	BOE/GSD	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles (additional capital only)	15	18-0628	\$ 1,452,161.00	\$ -
AC-1-23	BOE/GSD	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months (additional capital only)	11	18-0628	\$ 235,125.00	\$ -
AC-1-24	LAHSA	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (operating only)	8	18-0628	\$ 674,000.00	\$ -
AC-1-25	LAHSA	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles (operating only)	15	18-0628	\$ 667,000.00	\$ -
AC-1-26	LAHSA	2817 Hope Street A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (operating only)	9	18-0628	\$ 637,350.00	\$ -
AC-1-27	LAHSA	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority (operating only for the 100 adult-bed subset)	11	18-0628	\$ 3,642,000.00	\$ -
AC-1-28	LAHSA	1819 S. Western A Bridge Home	18 beds of interim housing to be constructed by the City on City-owned land (operating only)	10	18-0628	\$ 655,560.00	\$ -
AC-1-29	LAHSA	625 La Fayette Place A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land (operating only)	10	18-0628	\$ 2,549,400.00	\$ -
AC-2-1	BPW	Hygiene Services - Skid Row	Expand Pit Stop Program in Skid Row including adding one additional site and a dedicated mobile shower	14	18-0628	\$ 1,941,296.00	\$ 31,489.09
AC-2-2	LAHSA (DWC)	Interim Housing - Skid Row	Operating costs for 24 overnight shelter beds for women in the Skid Row area of downtown Los Angeles	14	18-0628	\$ 350,400.00	\$ -
AC-2-3	BPW	Hygiene Services - Skid Row	New sidewalk sweeping and litter abatement program in Skid Row	14	18-0628	\$ 2,000,000.00	\$ -
AC-2-4	GSD	Interim Housing at 1426 Paloma	Leasing expenses for 36 months to establish 119 interim housing beds at 1426 Paloma in Skid Row in partnership with the County of Los Angeles	14	18-0628	\$ 1,333,178.00	\$ 70,000.00
AC-2-5	LAHSA	The Bin - Tenant Improvements	Tenant improvements for the new location of The Bin voluntary storage facility at 538 San Pedro St.	14	18-0628	\$ 593,250.00	\$ -
AC-2-6	LAHSA	Homeless Engagement Teams (2) - Skid Row	Two (2) two-person Homeless Engagement Teams (HETs) dedicated to Skid Row	14	18-0628	\$ 779,000.00	\$ -
AC-2-7	LAHSA (TPC)	Hygiene Services - Skid Row (The People Concern)	Shower and restroom access 24 hours/day, 7 days/week next to The Bin through The People Concern	14	18-0628	\$ 750,000.00	\$ -
AC-2-8	LAHSA (SVDP)	Hygiene Services - Skid Row (St. Vincent de Paul)	Expand restroom access at St. Vincent de Paul	14	18-0628	\$ 266,000.00	\$ -
AC-2-9	GSD	Drinking Fountains - Skid Row	Purchase and install five drinking fountains at Pit Stop locations in Skid Row	14	18-0628	\$ 250,000.00	\$ -
AC-2-10	LASAN	Sharps Disposal - Skid Row	Install and service six (6) sharps collection boxes in Skid Row, located at 4 Pit Stop locations, The Bin, and the ReFresh Spot	14	18-0628	\$ 60,000.00	\$ -
AC-2-11	LAHSA (SA)	Family Interim Housing - Zahn Center (Salvation Army)	Expand emergency housing for families at its Zahn Center located in Downtown LA	14	19-0647	Pending in Council	

Attachment 1 - HEAP Funding Commitments and Expenditures through June 30, 2019

Activity Category Ref. No.	Agency	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	June 2019 Expenditures to Date
AC-2-12	LAHSA (TPC)	Regional Coordination (The People Concern)	Provide flexible "move-in" funding to facilitate housing 150 people from Skid Row and from the A Bridge Home locations that serve the areas adjacent to Skid Row at El Puente and 1426 Paloma Street	14	19-0647	Pending in Council	
AC-2-13	LAHSA (LA Mission)	Hygiene Services - Skid Row (LA Mission)	Two years' operation funding for shower access and public bathroom 24/7	14	19-0647	Pending in Council	
AC-2-14	BPW	Hygiene Services - Skid Row	Expand Pit Stop Program to staff Gladys Park APT 24/7	14	19-0647	Pending in Council	
AC-3-1	CAO	Real Estate Evaluation Services	Contract with County DHS for real estate evaluation and rehabilitation services related to privately owned buildings proposed as bridge housing facilities	Multiple	18-0841	\$ 100,000.00	\$ -
AC-3-2	BPW	Hygiene Services - Citywide	Expand Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services	Multiple	18-0628	\$ 4,554,161.00	\$ 97,738.96
AC-3-3	CAO	Modular Hygiene Trailer - Sherman Way Navigation Center	Purchase hygiene trailer for City-sponsored storage and navigation center for persons experiencing homelessness	2	18-0628	\$ 400,000.00	\$ 229,342.54
AC-3-4	LAHSA	Multi-disciplinary Outreach Team Operations	Continue Multi-Disciplinary Team operations	8	18-0628	\$ 450,000.00	\$ -
AC-3-5	LAHSA	Multi-disciplinary Outreach Team Operations	Establish a new Multi-Disciplinary Team	9	18-0628	\$ 340,000.00	\$ -
AC-3-6	LAHSA	Family Navigation Services	Staff and supplies to support navigation and supportive services for homeless families	7	18-0628	\$ 450,000.00	\$ -
AC-3-7	LAHSA	Services to Homeless Families Living in Motels	Resources dedicated to case management and coordinator services to families living in hotels and motels on Sepulveda Blvd	6	18-0628	\$ 650,000.00	\$ -
AC-3-8	LAHSA	Capacity Building	Expand capacity of North Valley Caring Services	7	18-0628	\$ 114,568.00	\$ -
AC-3-9	LAHSA	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	\$ 540,000.00	\$ -
AC-3-10	LAHSA (Shower of Hope)	Mobile Showers	Expand mobile shower services	1	18-0628	\$ 399,596.00	\$ -
AC-4-1	HCID	Los Angeles LGBT Center at Anita May Rosenstein Campus Youth Supportive Housing	Gap financing for construction of 25 units of permanent supportive housing for homeless Transition Aged Youth (TAY)	4	16-0345	\$ 450,000.00	\$ -
AC-4-2	CAO (Aviva)	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628	\$ 1,307,755.00	\$ -
AC-4-3	CAO	Interim Housing for Youth	Down payment for Venice Community Housing to purchase property being leased for the Roots to Grow program	11	18-0628	\$ 325,000.00	\$ -
AC-4-4	LAHSA	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority (operating only for 54 youth-bed subset)	11	18-0628	\$ 1,966,680.00	\$ -
AC-5-1	LAHSA	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	\$ 164,599.00	\$ -
AC-5-2	GSD	GSD Bridge Housing Administrative Costs	GSD staffing, consultant and equipment costs associated with implementing approved bridge housing facilities	Multiple	18-0628	\$ 124,612.00	\$ 21,663.84
AC-5-3	CAO	City Administrative Officer (CAO) Administrative Costs	CAO HEAP Grant accounting costs	Multiple	18-0628	\$ 11,066.00	\$ -
AC-5-4	LAHSA	Administrative Costs	Los Angeles Homeless Services Authority (LAHSA) costs associated with administering funds	Multiple	18-0628	\$ 227,056.00	\$ -

Attachment 1 - HEAP Funding Commitments and Expenditures through June 30, 2019

Activity Category Ref. No.	Agency	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	June 2019 Expenditures to Date
AC-5-5	BPW	Administrative Costs	Public Works costs associated with administering the Pit Stop Program	Multiple	18-0628	\$ 315,000.00	\$ 18,962.00
AC-5-6	GSD	Administrative Costs	GSD for staff costs for four positions to expedite A Bridge Home projects	Multiple	18-0628	\$ 253,471.00	\$ -
AC-5-7	CAO	Administrative Costs	Matching funds for the United Way of Greater Los Angeles' Homelessness Policy Fellowship Program	8	18-0628	\$ 45,000.00	\$ -
AC-5-8	MOCHI	Administrative Costs	Three new positions supporting A Bridge Home implementation and street strategy coordination in the Mayor's Office of City Homeless Initiatives	Multiple	18-0628	\$ 544,000.00	\$ 80,580.04
Totals						\$ 73,135,485.00	\$ 12,298,248.07
As a Percent of Total Grant						86%	14%

MOTION HOMELESSNESS AND POVERTY

There is a homelessness crisis in the City of Los Angeles. According to the 2019 Point-in-time Homeless Count, there are approximately 36,300 homeless individuals in the City of Los Angeles. In 2018, there were 2,145 unsheltered individuals experiencing homelessness in Skid Row. To address this need, the City of Los Angeles has received \$85 million in direct allocation from the State of California through the statewide Homeless Emergency Aid Program (HEAP) of which \$20 million is allocated for Skid Row. The City Council adopted an \$85 million proposed budget for funding eligible activities. Consistent with Council action (C.F. 18-0628) any HEAP funding request will be reviewed by the Homeless Strategy Committee and submitted to Council for approval.

Council District 14 has been working closely with the Mayor's Office to outline priorities for the one-time HEAP funding, which reflect the immediate needs in Skid Row while leveraging investments to have impact in focused areas. Among these strategies are the provision of basic health and hygiene facilities, such as bathrooms and showers and drinking water, which have been identified by service providers and community members as being high priority.

To address the needs in Skid Row in the Council District 14, Council should allocate HEAP funds to the activities described below:

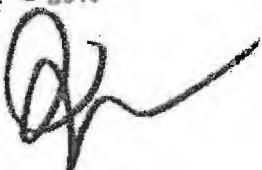
- From the \$20 million Capital and Operating Support for Short Term Housing Interventions, Capital for Permanent Housing, and Homeless Services in Skid Row Area of Los Angeles (Category 2) line item, allocate:
 - \$1,600,000 for the Salvation Army to expand emergency housing for families at its Zahn Center located in Downtown LA;
 - \$150,000 for The People Concern, through its Regional Coordination contract with Los Angeles Homeless Services Authority, to provide flexible "move-in" funding to facilitate housing 150 people from Skid Row and from the A Bridge Home locations that serve the areas adjacent to Skid Row at El Puente and 1426 Paloma Street;
 - \$700,000 for two years funding for shower access and a public bathroom at LA Mission that is attended 24 hours and 7 days a week; and
 - \$307,081 to further expand the Pit Stop program so that the Automated Public Toilet outside of Gladys Park can operate 24 hours and 7 days a week.

Sufficient funding is remaining in this category.

I THEREFORE MOVE that the Council instruct the City Administrative Officer (CAO) to submit to the Homeless Strategy Committee (HSC) for review a funding request for approximately \$2.8 million to utilize State Homeless Emergency Aid (HEAP) funds for various programs in the Skid Row Area in Council District 14, as further detailed in the text of this Motion;

I FURTHER MOVE that the Council instruct the CAO to submit HSC's recommendation to Council relative to the use of HEAP funds for the funding requests stated above.

JUN 14 2019



PRESENTED BY:

JOSE HUIZAR

Councilmember, 14th District

SECONDED BY:



ORIGINAL

Attachment B: Controller Instructions to Implement Homeless Strategy Committee Recommendations

1. ESTABLISH new accounts within the HEAP Fund No. 60P and APPROPRIATE funds as follows:

Salvation Army Zahn Center	\$	1,600,000.00
TPC Move-in Expenses	\$	1,500,000.00
LA Mission Hygiene	\$	700,000.00
Bridge Home Operations - PATH - Beacon Ave.	\$	325,000.65

2. ESTABLISH new accounts within the Housing and Community Investment Department Fund No. 10A/43 and APPROPRIATE funds as follows:

Bridge Home Operations - PATH - Beacon Ave.	\$	1,870,999.35
Bridge Home Operations - U.S. Vets - Eubank Ave.	\$	2,196,000.00

3. ESTABLISH a new account within the Capital Improvement Expenditure Program, Fund No. 100/54 and APPROPRIATE funds as follows:

Bridge Housing - LaFayette and Western	\$	913,477.00
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4. AUTHORIZE the Controller to implement transfers between funds and accounts as follows:

Attachment B: Controller's Instructions to Implement Homeless Strategy Committee Recommendations

TRANSFER FROM			TRANSFER TO		
Rec. No.	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT	
Transfers Between Accounts Within the Homeless Emergency Aid Program (HEAP) Fund No. 60P					
1.a	<u>Fund 60P/10, HEAP</u> 10R631, AC-2 – Capital and Operating Support - Skid Row	\$ 1,600,000.00	<u>Fund 60P/43, HEAP</u> TBD, Salvation Army Zahn Center	\$	1,600,000.00
			TOTAL	\$	1,600,000.00
1.b	<u>Fund 60P/10, HEAP</u> 10R631, AC-2 – Capital and Operating Support - Skid Row	\$ 1,500,000.00	<u>Fund 60P/43, HEAP</u> TBD, TPC Move-in Expenses	\$	1,500,000.00
			TOTAL	\$	1,500,000.00
1.c	<u>Fund 60P/10, HEAP</u> 10R631, AC-2 – Capital and Operating Support - Skid Row	\$ 700,000.00	<u>Fund 60P/43, HEAP</u> TBD, LA Mission Hygiene	\$	700,000.00
			TOTAL	\$	700,000.00
2	<u>Fund 60P/10, HEAP</u> 10R633, AC-4 – Homeless Services for Youth	\$ 325,000.00	<u>Fund 60P/10, HEAP</u> 10R630, AC-1 – Capital and Operating Support	\$	325,000.00
			TOTAL	\$	325,000.00
3.a.i	<u>Fund 60P/10, HEAP</u> 10R630, AC-1 – Capital and Operating Support	\$ 325,000.65	<u>Fund 60P/43, HEAP</u> TBD, Bridge Home Operations - PATH - Beacon Ave.	\$	325,000.65
			TOTAL	\$	325,000.65
Transfers Between Departments and Funds					
1.d	<u>Fund 60P/10, HEAP</u> 10R631, AC-2 – Capital and Operating Support - Skid Row	\$ 307,081.00	<u>Fund 100/74, Board of Public Works</u> 003040, Contractual Services	\$	307,081.00
			TOTAL	\$	307,081.00
3.a.ii	<u>Fund 100/56, General City Purposes</u> 000931, Crisis and Bridge Housing Fund	\$ 1,870,999.35	<u>Fund 10A/43, Housing and Community Investment Dept.</u> TBD, Bridge Home Operations - PATH - Beacon Ave.	\$	1,870,999.35
			TOTAL	\$	1,870,999.35
3.a.ii	<u>Fund 100/56, General City Purposes</u> 000931, Crisis and Bridge Housing Fund	\$ 1,131,269.00	<u>Fund 10A/43, Housing and Community Investment Dept.</u> TBD, Bridge Home Operations - U.S. Vets - Eubank Ave.	\$	1,131,269.00
			TOTAL	\$	1,131,269.00

Attachment B: Controller's Instructions to Implement Homeless Strategy Committee Recommendations

TRANSFER FROM			TRANSFER TO		
Rec. No.	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT	
3.a.iii	<u>Fund 100/58, Unappropriated Balance</u>		<u>Fund 10A/43, Housing and Community Investment Dept.</u>		
	580272, Homeless Services Program	\$ 1,064,731.00	TBD, Bridge Home Operations - U.S. Vets - Eubank Ave.	\$	1,064,731.00
			TOTAL	\$	1,064,731.00
5	<u>Fund 100/56, General City Purposes</u>		<u>Fund 100/54, Capital Improvement Expenditure Program</u>		
	000931, Crisis and Bridge Housing Fund	\$ 913,477.00	TBD, Bridge Housing - LaFayette and Western	\$	913,477.00
			TOTAL	\$	913,477.00
TOTAL ALL DEPARTMENTS AND FUNDS				\$	9,737,558.00